



<http://www.dmacc.edu>

Campus Name: Perry DMACC

Course Title: Agricultural Internship

Course Number: AGB 802

Section Number & CRN: Arranged

Instructor Information

Name	Nichole Gent
E-mail Address	nicholegent@wghawks.school ; ngent@dmacc.edu
Phone Number	Cell: (319) 330-9257; call or text
Fax Number	N/A
Office Location	Woodward-Granger Ag Building
Office Hours	Available upon appointment or Monday-Friday 7am-4pm.
Instructor Web Page Address	Google Classroom

Course Information

Semester & Year	Spring 2018
Date Syllabus Created and/or Revised	Spring 2018
Days & Time & Location	Arranged
Course Description & Credits	Experience in a business setting related to the student's career objective, taken over a six week period.
Prerequisites	N/A
Course Overview	Student will obtain employment at a business related to the student's career objective and perform duties outlined by the employer. Coordinator of your internship will make no less than one visit to your work site to evaluate your satisfaction and progress in learning skills and gaining knowledge about the career of student's choice.
Study Tips	To do well in this class, you must maintain at least 120 hours of paid or unpaid work.

Course Policies

Attendance	Attendance in this class is mandatory.
------------	--

Grading Criteria	A 94% or + C+ 77-79% D- 60-63% A- 90-93% C 74-76% F 59% or - B+ 87-89% C- 70-73% B 84-86% D+ 67-69% B- 80-83% D 64-66%
Classroom Conduct	https://www.dmacc.edu/handbook The following are some items to consider detailing for students: Show consideration for your classmates and instructor through these courtesies: (1) arrive on time, (2) be prepared for class, (3) participate actively and respectfully in class activities, (4) listen with care to the class discussion, and (5) turn off and put away cell phones and other electronic devices when you enter the classroom.
Late Assignments	Late assignments will receive an automatic 10% deduction.
Weather Policy	Individual circumstances such as health, childcare, rural roads, distance from the College, etc. can vary greatly among students and staff. It is always DMACC's goal to provide safe learning conditions, as well as provide the opportunity for students to attend classes when the vast majority is able to safely attend. The final decision to come to College can only be made by the individual student based on their specific extenuating circumstances that may make it unsafe for them to travel. During adverse weather, DMACC faculty is considerate of students who are unable to attend classes due to unique extenuating circumstances.
Class Cancellation Procedure	If class is canceled, students will be notified via email and text.

<p>Academic Dishonesty/ Plagiarism</p>	<p>Academic integrity, based on the values of honesty, trust, fairness, respect, and responsibility, is a fundamental principle of scholarship at DMACC. DMACC's Academic Misconduct Policy (ES 4670) prohibits: plagiarism (using another person's writing or copying any work without proper citation), falsification, unauthorized collaboration during a test or on an exam, course or test. If you are to benefit from this class and be properly evaluated for your contributions, it is important for you to be familiar with and follow DMACC's Academic Misconduct policy. Students are encouraged to review DMACC's Academic Misconduct Policy on-line at https://go.dmacc.edu/handbook/polprocedures/pages/academicmisconduct.aspx or in the DMACC Student Handbook. Work that violates these values is incompatible with the goals of this class and will not be tolerated. Students who are found responsible for a violation of the Academic Misconduct Policy will receive a failing grade for the course, etc. Students have the right to appeal and may do so by following the procedures described in the Academic Misconduct policy.</p>
<p>Support Services</p>	
<p>Services for Students with Disabilities</p>	<p>https://go.dmacc.edu/student_services/disabilities Any student with a documented disability who requires reasonable accommodation should contact the Disability Services Coordinator at 515-964-6850 or the counseling & advising office on any campus to apply for services.</p>
<p>Course Syllabus</p>	

DISCLAIMER: “This syllabus is representative of materials that will be covered in this class; it is not a contract between the student and the institution. It is subject to change without notice. Any potential exceptions to stated policies and requirements will be addressed on an individual basis, and only for reasons that meet specific requirements. If you have any problems related to this class, please feel free to discuss them with me.”

NONDISCRIMINATION POLICY: Des Moines Area Community College shall not engage in nor allow discrimination covered by law against any person, group or organization. This includes in employment, hiring practices or the provision of services, and harassment or discrimination based on race, color, national origin, creed, religion, sex (including pregnancy and marital status), sexual orientation, gender identity, age, disability and genetic information. Veteran status in educational programs, activities, employment practices, or admission procedures is also included to the extent covered by law. Individuals who believe they have been discriminated against may file a complaint through the College Discrimination Complaint Procedure. Complaint forms may be obtained from the Campus Provost's office, the Academic Deans' office, the Judicial Officer, or the EEO/AA Officer, Human Resources. For information about the ADA, the Section 504/ADA Coordinator may be contacted at 515-964-6857. For Title IX questions and concerns contact 515-964-6850.

Students who wish additional information or assistance may refer to Student Services procedure ES 4645 located at https://www.dmacc.edu/student_services/int. Click Policies & Procedures.

Accommodations: The Program Development/Academic Support Services Director is the official Student Accommodation Officer/Section 504/ADA Coordinator for DMACC. The ADA Coordinator's office is located in Bldg. 6-10E on the Ankeny Campus and may be contacted by voice (515-964-6857). The ADA Coordinator is responsible for ensuring that the college complies with federal regulations that guarantee qualified students with disabilities equal access to all programs and services. Any student, faculty, or staff member may contact the ADA Coordinator's office for clarification of federal regulations, appeal of a grievance, or resolution of a disability-related problem.

Additional Information

To access additional information related to DMACC policies and procedures that impact the classroom (i.e. use of technology, weather-related cancellations, classroom conduct, etc.) please refer to the DMACC student handbook.

If you do not have access to a computer and need a printed version of any of the information described above, contact your instructor.